

## **IMPORTANT INFORMATION**

**Read Invoice Thoroughly:** Please review this invoice in its entirety. The Client will be the only recipient of invoices and is solely responsible to convey all information listed on invoices to all travel companions.

**Pregnancy:** Many cruise lines will not allow pregnant passengers who will enter their 24th week of pregnancy during the sailing. Please check with the cruise line before booking your cruise as they may charge penalties for cancellation.

**Coupons:** Skipping Town will accept Vendor coupons and apply value. Certain coupons cannot be combined with our discount rates, as certain coupons are only available on the cruise lines full fare. We must be contacted before any coupon can be sent. Price adjustments are at the sole discretion of the cruise line and may not be available on all rates/sailings as they may be before new bookings only. We have the right to deny the application of any coupon.

**Proof of Citizenship/Travel Requirements:** Proper proof of Citizenship is required for all vacations. Visit [http://travel.state.gov/passport/passport\\_1738.html](http://travel.state.gov/passport/passport_1738.html) for updated passport information. Marriage certificates or legal name change documentation may be required. Non U.S. citizens must contact their country's governmental embassy or consulate concerning specific travel documentation requirements. **Passenger names must match the identification used for travel.**

**Visas:** Certain countries do require visas for entry and exit. Be sure to check with your countries consulate to verify what may be needed. You must check with the cruise line you are sailing with to verify that you have the correct documentation.

**Cruise Line Pre-registration:** Most cruise lines now require all passengers to pre-register for their cruise prior to sailing. This can be done through the links on this site.

**Read Supplier's Terms and Conditions carefully:** Supplier websites contain important information concerning your vacation. Carefully review supplier's policies concerning cancellation penalties, changes, required documentation, etc.

**Dining/Bedding:** Dining is only on a request basis, and is at the cruise line's discretion. If traveling with other passengers, please contact Skipping Town to cross-reference the reservations for dining. If applicable, locate your cabin to verify its location and bedding options. Skipping Town will not be held liable for any dining changes for whatever reasons. Verify that the ship, sail date, departure date (if different from sailing date) and itinerary on this invoice match the supplier's current itinerary for accuracy, **as suppliers do change itineraries from time to time.**

**Upgrades:** Certain cruise lines automatically enter passengers for possible upgrades, even if a cabin assignment is selected. Unless notified by the customer, all passengers

**are eligible for upgrades, and if notified Skipping Town may accept the upgrade on behalf of the customer.**

**Payments:** Deposit is required at the time of booking. This deposit will be charged automatically with the credit card entered or given to an agent while booking. Skipping Town cannot be responsible for cancelled reservations due to declined credit cards, debit cards, exceeding daily limits, or if the cruise line rejects the credit card for any reason. Skipping Town will try to reach the client at the phone number, or email address on file for other means of payment. **Final payment will be charged to the credit card on file on the final payment date on this invoice.** If using a debit card be aware that many banks have daily limits for withdrawal. Skipping Town accepts all major credit cards, bank checks (personal checks are only accepted 90 days or more prior to the travel date), certified checks, and money orders. **Skipping Town must be notified at least 10 days before the final payment date if any change to the payment method is necessary.**

**Travel Insurance:** Travel insurance provides protection for the traveler in the event that the trip is cancelled due to certain circumstances (for specific inclusions/exclusions, please contact your Cruise Specialist for details of insurance). Travel Insurance also protects in the event of many medical emergencies, and in some instances, pre-existing medical conditions. Some other benefits may include legal assistance, emergency medical evacuation, and travel document and ticket replacement assistance. If Travel Insurance is not purchased Skipping Town assumes that you have declined Travel Insurance. **If you are interested in purchasing trip insurance, contact us immediately.**

**Air/Sea Transportation Restrictions:** Air booked through the cruise line is on request only. If you purchase air transportation directly from the cruise line and there are delays with your assigned air carrier, in many cases the airline will be able to make arrangements for you to reach the ship. Skipping Town assumes no responsibility for assigned air, flights, seating, schedule, or any issues involving air travel. The cruise line reserves the right to choose the air carrier, routing, flight times, and specific airport for each gateway city. If you make other air transportation arrangements (i.e. through a third party other than the cruise line), **THE CRUISE LINE OR AGENT ASSUMES NO RESPONSIBILITY.** Additionally, if you encounter delays and miss the ship, you assume all responsibility for, but not limited to, loss of time, money or property. **INSURANCE IS HIGHLY RECOMMENDED!** Any special requests for air must be done at least 90 days prior to the departure date. This service is an air deviation; suppliers may charge additional fees for this service. **Skipping Town is not responsible for any flights assigned.** Schedules may require overnight travel to/from the port city. Service may be jet, commuter or charter flights. The cruise lines do not guarantee that guests traveling with other guests will be on the same airline or routing.

**Review All Tickets and Documents:** Documents will be received approximately 7-10 days prior to travel date. For International Passengers documents may only be available for pier pickup or EDOCS. We can arrange to send International documents to an address in the United States. **If documents are to be sent out of the United States, there will be an additional charge of \$50 or higher (rates direct from express carrier). You will be**

**notified prior to sending of the documents of this fee. Certain cruise lines will require you to receive documents as they do not offer any type of Electronic documents or pier pickup, (i.e. Holland America).** It is the sole responsibility of the client to review and verify all information printed on the supplier's tickets, documents and/or accompanying literature. Thoroughly review the tickets in their entirety. **Notify your Cruise Specialist immediately if changes or corrections are required.**

**\$50 fee will be charged for ALL RETURNED CHECKS**

**The supplier in accordance with their cancellation policies may charge cancellation penalties. Please review the cruise lines policies regarding cancellation prior to booking your reservation. Client assumes full responsibility for these cancellation fees. All requests to cancel a reservation must be in writing. It may take up to 3 days from receipt of cancellation notification to have reservation cancelled. Client assumes full responsibility if additional cancellation fees are incurred during the processing period.**

Skipping Town is acting as intermediary and agent for suppliers identified on the invoice in selling services, or in accepting reservations or bookings for services that are not directly supplied by this agency (such as air transportation, hotel accommodations, ground transportation, meals, tours, cruises, etc.). This agency therefore shall not be responsible for breach of contract or any intentional, unintentional or careless actions or omissions on the part of such suppliers, which result in any loss, damage, delay or injury to you, your traveling companions or group members. Nor will Skipping Town assume responsibility for disputes between a client, credit card company, or Cruise line in regards to pricing and/or payments.

Skipping Town shall not be responsible for any injuries, damages, or losses caused to any traveler. By embarking on his/her travel, the traveler voluntarily assumes all risks involved with such travel, whether expected or unexpected.

The Customer, by purchasing this trip, has been advised of Travel Insurance and has read all information included with this invoice. The Customer is solely responsible to convey this information to all traveling companions.